

COTFORD ST LUKE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
HELD AT THE COMMUNITY CENTRE ON THURSDAY 12 MARCH 2015

Item Nr	Item	Action By
1.0	<p>Attendance and Apologies</p> <p>In attendance: Cllr D Stansbury (Chairman) Cllr L Carroll Cllr P Gunner Miss C Roche, Parish Clerk Cllr M Rigby, SCC Councillor Cllr A Beaven, TDBC Councillor</p> <p>Five Members of the Public</p> <p>Apologies received from: Cllr M Cassidy Cllr T Freeman Cllr P Grover PCSO S Cridlin, Avon and Somerset Police</p>	
2.0	<p>Councillor's Declaration of Interest in Any Agenda Item</p> <p>None were received.</p>	
3.0	<p>Items from Members of the Public</p>	
3.1	<p>Youths</p> <p>Several Members of the Public expressed concern and were angry with the ongoing situation caused by youths who have been congregating at the bus stop near the School on Graham Way; for the last six weeks. Members of the Public stated that the following was unacceptable:</p> <ul style="list-style-type: none"> ❖ The loud noise the youths make Monday to Saturday evenings and all day Sundays which disturb those villagers living in the vicinity of the bus stop. Also; the noise can be heard at times from Grenville View and the Co-op especially late at night when the village is particularly quiet ❖ Children were unable to sleep at night due to the noise created by the youths ❖ The offensive language used by and rudeness of the youths ❖ The litter the youths deposited in the bus stop and on the highway ❖ Cars parked two abreast, thereby blocking the layby in the evenings and all day on Sundays ❖ Using Graham Way highway; as a race track ❖ Scaring other law abiding car drivers by running after their cars when these were being driven down Graham Way ❖ Driving mopeds without wearing helmets <p>Also; Members of the Public had contacted the Police on several occasions to report the above issues.</p> <p>Cllr Stansbury stated that the Parish Council had also contacted the Police regarding recent damage to the Community Centre. Also; PCSO Cridlin had been in contact with the youths and the ASB Police patrol car was making frequent visits into Cotford and had discussed issues with the youths.</p> <p>Resolved: It was agreed that the Clerk would write to Taunton Police regarding the above.</p>	Clerk
3.2	<p>The Chapel - Rubbish Store</p> <p>A Member of the Public asked if the Parish Council would contact The Chapel regarding the new rubbish store and if the wood could be treated; to blend into the background.</p>	Clerk
3.3	<p>Litter Pick</p> <p>A Member of the Public requested that in future could litter picks take place in the afternoon; as it was more likely that children would be free to attend.</p>	

4.0	Police	
4.1	Update The Clerk read out the report from PCSO Cridlin; prior to the meeting.	
4.2	Vandalism The vandalism at the Community Centre was discussed and it was agreed to monitor the situation and report any further vandalism to TDBC and the Police.	
5.0	SCC Update Cllr Rigby advised that: ❖ He had received the cheque for the Health and Wellbeing Grant 2014 which he would pass to the Clerk; in due course ❖ Structural monitoring of the Norton Fitzwarren Children’s Centre building was ongoing on a regular basis and that the move to temporary accommodation would be taking place in the near future. Also, it was not known if the building would eventually be demolished or the structural defects could be remedied ❖ The mobile library service that visited Cotford St Luke was being withdrawn in August 2015 ❖ The A358 roundabout (near Bishops Lydeard) design had been approved by SCC. It was anticipated that construction including a new underpass and the existing underpass being backfilled would commence; in the next few months	
6.0	TDBC Update Cllr Beaven advised the Parish Council that he had nothing to report.	
7.0	Approval of Minutes from Previous Meeting dated 9 February 2015 Resolved: The Minutes were approved as a true record.	
8.0	Matters Arising	
8.1	TDBC - Additional Funding for Natural Environment The Clerk advised that she had twice written to the DLO regarding the £1,000 that had been promised for natural environment maintenance and she had never received a response from the DLO regarding this money. The Clerk advised that Parish Council had originally requested that this money be used for the winter clearance of the new drainage system and that this maintenance task had been completed in December 2014. Item closed.	
8.2	TDBC - Adoption of the Drainage System The DLO had advised that it would not be adopting the drainage system in the near future but would still maintain it. Item closed.	
8.3	TDBC - Natural Environment Winter Maintenance The Clerk advised that the DLO had completed the following maintenance tasks: 1. The hedgerow opposite Old Dene Road junction (original garden wall of Tone Vale Hospital) had been cutback 2. The laurel hedgerow along the public footpath between the Chapel and 0-5 year old play area on Burge Crescent (near the School) had been cutback 3. The hedgerow in the vicinity of Burge Crescent/Graham Way electricity substation and along the footpath had been cutback 4. The laurel hedgerow along the public footpath between Baileys Gate and the field adjacent to Park View/West Villas had been cutback 5. The hedgerow in the Burial Ground had been cutback 6. West Villas to Milsom Place - the footpath had been swept and the overhanging tree branches/bushes had been cutback 7. The heavy leaf fall on public footpath between Aveline Court and junction of Milsom Place, and Baileys Gate to Park View had been swept up 8. The heavy leaf fall in the Burge Crescent traffic calming measures had been swept up	
8.4	TDBC - Site Allocations and Development Management Plan The Clerk advised that she had responded TDBC accordingly. Item closed.	

8.5	<p>Litter Picks 2015 The Clerk advised that no DIY store in Taunton, Exeter and Cribbs Causeway Bristol presently stocked litter picks. However TDBC could supply litter picks as required. Item closed.</p>	
8.6	<p>Community Centre In The Mix - Non Return of Keys Cllr Stansbury advised that the keys had been returned. Item closed</p>	
8.7	<p>Buses The Clerk advised that she had received communication from the Norton Fitzwarren Parish Clerk which advised that Buses for Somerset will be changing their bus timetables over the next few months but it would not specifically comment on the timetable for the Nr 25 service. Ongoing</p> <p>Also, Taunton Mini Buses could not afford the outlay for new mini buses that would be required to run a Nr 25A replacement service. Also; any service provided by Taunton Mini Buses would not be subject to SCC concessions such as the free bus pass for those aged 60+ years of age. Item closed.</p>	C/F
8.8	<p>Purchase and Installation of Litter Bins at Junction of Old Dene Road and Northern Roundabout at Graham Way The Clerk explained that she had received a quote from TDBC for two litter bins at a cost of £350.00 + VAT per bin.</p> <p>Resolved: It was agreed to purchase and install the litter bins. Clerk to contact SCC regarding permission to install bins on adopted highway verge</p>	Clerk
8.9	<p>Defibrillator The Clerk advised that Cllr Freeman was still waiting for the Co-op to confirm its national policy on installing defibrillators as part of its community initiative. Ongoing.</p>	C/F
8.10	<p>Website The Clerk advised that Cllr Carroll would be working with Cllr Grover on the new website; from now on. Ongoing.</p>	C/F
8.11	<p>Yellow Lines from Northern Roundabout on Graham Way to Rogers Walk At the January 2015 meeting; a Member of the Public had requested that yellow lines be laid from Northern Roundabout on Graham Way to Rogers Walk. To be discussed at next meeting.</p>	
8.12	<p>Land</p>	
8.12.1	<p>Parish Boundary by Halse Water The Clerk confirmed she had written to Oake Parish Clerk regarding the parish boundary separating Cotford St Luke and Oake parishes and was waiting for a response. Ongoing.</p>	C/F
8.12.2	<p>Identification of Land Ownership in and Around Cotford St Luke The Clerk advised that she:</p> <ul style="list-style-type: none"> ❖ Still had to contact local farmers to ascertain what fields they owned ❖ Had met with the DLO on the 22 December 2014, to confirm its understanding of the land in administration and she was bringing the Land Register table up to date ❖ Still had to arrange for the existing A3 size map to be copied onto A1 or A2 size, for marking up purposes 	C/F
8.12.3	<p>Transfer of Notaro Homes Public Open Space and Allotments to Parish Council The Clerk confirmed that she had written to TDBC to confirm that the Parish Council wished for the public open space at the proposed Notaro Homes development (to the west of Dene Barton Hospital) to be transferred to it; under the Section 106 Agreement. The Clerk explained that she had no further news regarding the Section 106 Agreement. Ongoing.</p>	C/F
8.13	<p>Community Centre</p>	
8.13.1	<p>Joint Management Group Cllr Stansbury advised that the next Joint Management Group meeting would be taking place on the 25 March 2015 and he would report back at the next PC meeting. Ongoing.</p>	C/F

8.14	SCC - Topping and White Lining of Footpath along the Drainage System The Clerk advised that she was still waiting for SCC Highways to top and white line the footpath. Ongoing.	C/F
8.15	TDBC	
8.15.1	Planting Oak Tree for WW1 Memorial The Clerk also advised that the DLO had given permission for Triscombe Nurseries to plant an oak tree on the Playing Field but required a risk assessment before the tree planting takes place. Ongoing.	C/F
8.15.2	Venn Close and Wessex Water Pumping Station Attenuation Ponds - Weed Clearance The Clerk advised that she had contacted the DLO to request that the Venn Close and Wessex Water Pumping Station Attenuation Ponds be cleared of weeds. The DLO had advised that it would not undertake this task. The Clerk indicated that she had now contacted the TDBC Drainage Engineer accordingly and was awaiting his response. Ongoing. Cllr Beaven expressed concern regarding the safety of the Venn Close Attenuation Pond. It was agreed that this would be discussed, at the next Parish Council meeting.	C/F
8.15.3	Tennis Courts - Upgrade Quote Requested The Clerk advised that she had still not received the quote for upgrading the Tennis Courts from the DLO despite writing two letters to it. Ongoing. The DLO had confirmed that it would be undertaking some maintenance of the tennis courts and surrounding hedges; in the New Year. The Clerk advised that no maintenance work had taken place. Ongoing.	C/F C/F
8.15.4	Playing Field - Football Posts Repair and Purchase of a Football Net The Clerk explained that she had requested that the DLO repair the football posts hooks prior to any net being purchased but the repair work had not yet taken place. Also, the cost of a football net was approximately £70.00. Ongoing.	C/F
8.15.5	Repainting the Bus Shelters The Clerk advised that the DLO had confirmed that it would ask Community Payback to repaint the bus shelters but it would not confirm when this work would be undertaken. Ongoing.	C/F
8.15.6	Natural Environment - Winter Maintenance The Clerk confirmed the following maintenance remained outstanding: 1. Cutting back overhanging tree branches on the public footpath between the Grenville View apartments and The Chapel had not taken place 2. The significant fly tipping on old drainage system in the vicinity of Nrs 69 and 71 Burge Crescent had been reported by the DLO to Environmental Health	C/F
9.0	Planning	
9.1	Applications 53/15/0003/T Application to Carry Out Management Work to Two Horse Chestnut Trees included in Taunton Deane Borough (Bishops Lydeard No. 1) Tree Preservation Order 1992 on Land Adjacent to 16 Nichol Place, Cotford St Luke (TD545) Resolved: The Parish Council decided to take another look at the trees and would let the Clerk know their response to TDBC; within the next few days.	Clerk
9.2	Granted None received.	
10.0	Financial Matters	
10.1	Payments None.	
10.2	Receipts Bishops Lydeard Parish Council £210.00 (Contribution towards A358 One Off Grass Cutting) The Parish Council noted receipt of the above.	

11.0	<p>Correspondence</p> <p>Somerset Local Authorities' Civil Contingency Unit - Somerset Emergency Contacts</p> <p>The Parish Council noted receipt of the above and agreed to discuss it further at the next meeting.</p>	
12.0	<p>Matters for Next Meeting</p> <ul style="list-style-type: none"> ❖ Lack of mobile telephone reception at the Community Centre ❖ Youth ❖ Somerset Local Authorities' Civil Contingency Unit - Somerset Emergency Contacts ❖ Venn Close Attenuation Pond safety ❖ Double yellow lines from Northern Roundabout Graham Way to Roger Walk junction 	Clerk
13.0	<p>Date of Next Meeting</p> <p>9 April 2015 at 7.30PM</p> <p>The meeting closed at 8.55PM.</p>	

Signed: Date: