



COTFORD ST LUKE PARISH COUNCIL

The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ www.cotford-st-luke.org.uk

COUNCILLORS ARE HEREBY SUMMONS COTFORD ST LUKE PARISH COUNCIL MEETING

To be held on Thursday 20th April 2023, commencing at 19.00 in
the Community Centre

Agenda

Public Speaking

Members of the public may make representations at a meeting in respect of business listed on the agenda.

A question shall not require a response at the meeting nor start a debate on the question.

Speaking time is limited to three minutes per speaker and total public speaking time is limited to 15 minutes.

SC Councillor report

1/23 Apologies

2/23 Declarations of interest

3/23 Minutes and matters arising from the Parish Council Meeting held on 16th March 2023

4/23 Vacancies on the council, co-option of new Members

5/23 Police update, March

6/23 Planning applications

- 6.1. Updates on previously considered applications
- 6.2. Any planning applications received since agenda publication

7/223 Defibrillators

- 7.1. Signage
- 7.2. Provision of a child battery pack

8/23 Finance

- 8.1. Approve clerk's annual pay scale increase
- 8.2. Approve payment of relevant proportion of clerk's SLCC subscription
- 8.3. Payments
 - Salaries, April 2023 £ 997.00
 - HMRC, April 2023 £78.44
 - NEST, March & April 2023 £262.80
 - C Morrison-Jones. reimbursements, March £17.70
 - SLCC proportion of clerk's membership renewal £108.46

Stanbury Rural Services, fencing around manhole	£440.06
Countrywide Grounds Maintenance, April 2023	£2552.40
Scribe, accounting software 23/24	£417.60
Somerset West & Taunton Council, 4 th quarter maintenance	£273.96
Payroll services, annual fee	£374.40
ICO, data protection registration	£40.00
SALC repayment of-Training (chq 100512 authorised 16.2.23 – cancelled)	£40.00
8.4. Approve end of year bank reconciliation dated 31.3.2023	
8.5. Receive and approve end of year financial report	

9/23 Consider Insurance renewal

10/23 S106 matters (Cllr Reeves)

- 10.1. Allotments
- 10.3. Any other matters connected to s106

11/23 Estates

- 11.1. Essential tree works
- 11.2. Loose drain cover, playing fields
- 11.3. Picnic tables / concrete bases
- 11.4. Playground Inspections
- 11.5. Weed control
- 11.6. Hard path
- 11.7. Any other matters concerning estates not covered by the above items

12/23 Crown Estates:

- 12.1. Maintenance of Crown Land
- 12.2. Possibility of purchasing Crown Land

13/23 Village newsletter

14/23 Coronation celebrations

15/23 Christmas tree

16/23 Potential new skate area

17/23 Bus shelter removal and replacement bench

18/23 Set date for 2023 Annual Parish Meeting

19/23 Confirm Parish Council meeting dates for 2023/24 municipal year

20/23 Cotford St Luke Community Association

Signed

Claire Morrison-Jones

Claire Morrison-Jones, Clerk and RFO
14.04.23