



COTFORD ST LUKE PARISH COUNCIL

The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ www.cotford-st-luke.org.uk

Councillors are summoned to the

Cotford-St-Luke Parish Council Meeting

To be held on Wednesday 5th June 2024

Commencing at 18:30 at The Hub, St Lukes Centre. Graham Way, Cotford St Luke.

AGENDA

Public Speaking

Members of the public may make representations at a meeting in respect of business listed on the agenda.

A question shall not require a response at the meeting nor start a debate on the question. Speaking time is limited to three minutes per speaker and total public speaking time is limited to fifteen minutes.

- 10/24 Election of Chair**
- 11/24 Election of Vice Chair**
- 12/24 Apologies for absence**
- 13/24 Declarations of interests and requests for dispensations**
- 14/24 Minutes of, and matters arising from that are not covered in the below agenda, Parish Council meeting of 24th May 2024**
- 15/24 Co-option of a new Members**
- 16/24 Councillors Responsibilities for the next Municipal Year.**
 - 16.1 Planning & Parish Plan**
 - 16.2 S106 and CIL & Allotments**
 - 16.3 Estates**
 - 16.4 Health and Safety**
 - 16.5 Events**
 - 16.6 Transport**
 - 16.7 Youth Issues**
 - 16.8 Finance**
- 17/24 Consider training arrangements for new Council members.**

- 18/24 Agree process to employ a new Parish Clerk**
- 19/24 Agree arrangements for Clerk cover until new appointment.**
- 20/24 Planning applications**
149.1. Updates on previously considered applications
None
149.2. Any planning applications received since agenda publication
- 21/24 s106 funds**
Update on Community Association application for s106 funds associated with application 53/12/20008 – Orchard Lodge, Dene Road, Cotford-St-Luke
- 22/24 Estates (follow up Items from March Meeting)**
22.1. New picnic tables on the playing fields and bench on village green
Concrete bases for above
152.4. Outdoor gym, MUGA and Tennis court
i) Reinstatement valuation for MUGA and Tennis court
estates portfolio
ii) Placing of order against quote for annual safety inspections
on MUGA, Tennis Court and outside Gym.
152.5. Hard path signage (Estates Portfolio)
152.6. Additional dog waste/rubbish bins – 3 bins on order
152.7. Placing orders for estate management and weed control. 2024/25
- 23/24 Village newsletter/information sheet**
allocation of responsibility
- 24/24 Finance**
24.1. Agree authorised signatories for all bank accounts
24.2. Agree extension till the end of July to submit the AGAR
- 25/24 Audit**
25.1. Appointment of internal auditor
25.2. Review Standing orders
25.3. Review Financial Regulations
- 26/24 Date of the next meeting**

Signed

Mike Best

Cllr Mike Best, Chair (acting) 30.5.2024