



COTFORD ST LUKE PARISH COUNCIL

The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ www.cotford-st-luke.org.uk

Cotford-St-Luke Parish Council Meeting

To be held on Thursday 21st March 2024
Commencing at 19.00 in the Community Centre

AGENDA

Public Speaking

Members of the public may make representations at a meeting in respect of business listed on the agenda.

A question shall not require a response at the meeting nor start a debate on the question. Speaking time is limited to three minutes per speaker and total public speaking time is limited to fifteen minutes.

144/23 Apologies

145/23 Declarations of interests and requests for dispensations

146/23 Minutes of, and matters arising from that are not covered in the below agenda, Parish Council meeting of 15th February 2024

147/23 Resignations from the Council and co-option of a new Member

148/23 Police update

149/23 Planning applications

- 149.1. Updates on previously considered applications
- 149.2. Any planning applications received since agenda publication
- 149.3. Consider application 53/24/0001. Change of use of builders building and yard into 1 No. dwelling with associated works and change of use of land to residential at Plot 2, Dene Road, Cotford-St-Luke

150/23 s106 funds

Consider Community Association application for s106 funds associated with application 53/12/20008 – Orchard Lodge, Dene Road, Cotford-St-Luke

151/23 Defibrillators (Cllr Reeves)

- 151.1. Signage – update
- 151.2. Child pack – update

152/23 Estates

- 152.1. Estates report (Cllr Hutson)

- 152.2. Ditches and culverts
 - i) Update
 - ii) Riparian responsibilities workshop
- 152.3. New picnic tables on the playing fields and bench on village green
Concrete bases for above (Cllr Woodford)
- 152.4. Outdoor gym, MUGA and Tennis court
 - i) Regular safety inspections – report
 - ii) Reinstatement valuation for MUGA and Tennis court
allocation of responsibility following Cllr Freeman’s resignation
 - iii) Consider quote for annual safety inspection
- 152.5. Hard path signage (Cllr Reeves)
- 152.6. Additional dog waste/rubbish bins – update
- 152.7. Consider quotes for estate management and weed control. 2024/25
- 152.8. Any additional matters concerning estates

153/23 Village newsletter/information sheet

allocation of responsibility following Cllr Draper-Gammon’s resignation

154/23 Finance

- 154.1. Payments

Staff costs	March 2024	£1,305.01
Clerk	reimbursements, February 2024	£17.70
Somerset Council	estate management, 4 th quarter 23/24	£195.13
- 154.2. Receipts
- 154.3. Unity Trust bank account, change to authorised signatories

155/23 Audit

- 155.1. Review risk assessment
- 155.2. Review Internal controls
- 155.3. Review asset register
- 155.4. Appoint internal auditor

156/23 The King’s official portrait

157/23 Cotford-St-Luke Community Association

158/23 Complaint received by the Parish Council

- 158.1. To consider the exclusion of the press and public
- 158.2. To consider the complaint received by the Parish Council on 12th
January 2024

Signed

Claire Morrison-Jones

C. Morrison-Jones, Clerk and RFO 15.3.2024