



COTFORD ST LUKE PARISH COUNCIL

The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ www.cotford-st-luke.org.uk

COTFORD ST LUKE PARISH COUNCIL MEETING

held on Thursday 15th February 2024,
commencing at 19.00 in the Community Centre

(in the format to be presented to the next meeting for approval)

Present

Cllr A Coucher (Chairman), Cllr P Davies, Cllr Freeman and Cllr Reeves
Parish Clerk, C Morrison-Jones
1 x members of the public present

Public Speaking

A parishioner raised the matter of litter outside a property

133/23 Apologies

Apologies received from Cllrs Hutson and Woodford

134/23 Declarations of interests and requests for dispensations

Cllr Reeves – Community Association member
Cllr Davies – Community Association Chairman

135/23 Minutes of, and matters to report arising from, the Parish Council Meeting, 18th January 2024

RESOLUTION: The minutes were adopted unanimously as an accurate record of the meeting

136/23 Police update

Cllr Coucher read out PCSO Henderson's January report

137/23 Planning applications

- 137.1. Updates on previously considered applications
None
- 137.2. Any planning applications received since agenda publication
None
- 137.3. Consider Premises License Variation application for The Chapel, Cotford St Luke (MA/57050)
Application to vary the Premises License to increase the timings for the Sale of alcohol and recorded music Thu – Fri from 11:00hrs until 00:00hrs; Sat from 11:00hrs and to add timings for the provision of Live music Thu – Fri from 11:00hrs until 00:00hrs; Sat from 11:00hrs until 00:30hrs

Cllr Reeves declared an interest in this agenda item and was not involved in the discussion and decision making process

RESOLUTION: no formal PC response

138/23 Defibrillators (Cllr Reeves)

- 127.1. Signage – update
No update
- 127.2. Child pack – update
No update

139/23 Estates

- 139.1. Estates - report (Cllr Hutson)
No report
- 139.2. Ditches and culverts.
In the last month Hallam have carried out maintenance work on the ditches running over their land. The clerk will write to thank them for carrying out the work and request confirmation that they will be committing to a regular maintenance schedule moving forwards
Cllr Coucher has met with the Community Engagement Officer (Flooding) from Somerset Council who has confirmed that several private properties in Cole Close, Burge Farm and Burge Crescent have riparian responsibilities and the Parish Council has requested that Somerset Council write to the relevant property owners to remind them of their responsibilities and request that maintenance work is carried out.

- 139.3. Picnic tables / concrete bases on playing fields and bench on village green.
Consider license agreement from SC and confirm benches/tables to be purchased

RESOLUTION: To approve clerk signing the SC license agreement

To confirm the order of 3 picnic tables and 1 bench (type/style as circulated)

To confirm with contractor the concrete base prices previously quoted for (Cllr Woodford)

- 139.4. Playground, Outdoor Gym, MUGA, youth shelter:
 - i) Regular safety inspections – report
The January report noted that the air walker base plates are not secure- being rectified with new bolts as reported last month
 - ii) Reinstatement valuation for MUGA and Tennis Court (Cllr Freeman)
No update

- 139.5. Hard path
 - i) signage – update (Cllr Reeves)
No update
 - ii) requesting the path is recorded as a formal public right of way -update
No update

- 139.6. Additional dog/waste bins – update (Cllr Reeves)
Cllr Reeves has sent a request to Somerset Council with photographs and locations.
Awaiting response.

- 139.7. Consider future maintenance options for laurel hedge along foot/cycle path
RESOLUTION: work to be undertaken as per specification 1; reduction and maintenance by flail on the path side

- 139.8. Consider Somerset Council quote for grass cutting, bin emptying and safety inspections 2024/25

RESOLUTION: to accept the Somerset Council quote

140/23 Village newsletter / information sheet (Cllr Draper-Gammon)

To consider draft layout and content of the information sheet / website information

No update

141/23 Finance

141.1. Payments

Staff costs	February 2024	£1,305.01
Clerk	Expenses and reimbursements, Jan 2024	£17.70
Countrywide	cut back laurel hedge	£594.00
Scribe	accounts software package subscription	£417.60
Credit card purchases		
Viking	printer ink 18.1.2024	£49.48

RESOLUTION: to approve the above listed payments

141.2. Receipts

None

142/23 Annual Parish Meeting

Set date and format for 2024 Annual Parish Meeting

RESOLUTION: to hold the APM on May 16th, immediate before the Annual Parish Council Meeting. Meeting to follow the same format as 2023

143/23 Cotford St Luke Community Association – report

- Meeting has taken place with school, further one scheduled for March to progress matters
- Clarification on certain cleaning/hire issues need to be sorted
- Paperwork with SC has gone through to access the s106 money for toilets & kitchen work which will start in early March
- Bookings increasing generally

There being no further business, the meeting closed at 19.51