



COTFORD ST LUKE PARISH COUNCIL

The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ www.cotford-st-luke.org.uk

MINUTES, COTFORD ST LUKE PARISH COUNCIL MEETING

Held on Thursday 16th November 2023,
Commencing at 19.45 in the Community Centre
(in the format to be presented to the next meeting for approval)

Present

Cllr A Coucher, Cllr Hutson, Cllr T Freeman, Cllr Woodford
Parish Clerk, C Morrison-Jones
No members of the public present

Public Speaking

None

SC Councillor report

Not present

108/23 Apologies

Apologies received from Cllrs K Reeves, S Draper-Gammon and P Davies, and PCSO V Henderson

109/23 Declarations of interests and requests for dispensations

Cllr Woodford – Community Association member

110/23 Minutes of, and matters to report arising from, the Parish Council Meeting, 19th October 2023

RESOLUTION: The minutes were adopted unanimously as an accurate record of the meeting

111/23 Police update, October

Cllr Coucher read out PCSO V Henderson's October report.

112/23 Planning applications

112.1. Updates on previously considered applications

None

112.2. To consider amendments received for application 53/22/0007. Erection of 47 No. dwellings, formation of access off North Villas and associated road/footway/cycleway provisions, open space, landscaping, surface water attenuation and ancillary works on land east of North Villas, Cotford St Luke

An amendment to the original application has been received, reducing the number of units being applied for from 52 to 47

RESOLUTION: no new comments to be submitted, the previously stated objections stand

112.3. Any planning applications received since agenda publication

None

113/23 Defibrillators (Cllr Reeves)

113.1. Signage – update

Cllr Woodford will put up the green triangle ‘marker’ signs at the weekend

No update on ownership signs from Cllr Reeves

113.2. Child pack – update

No update

114/23 S106 matters

114.1 Art installation – report (Cllr Woodford)

Cllr Woodford reported that it is now installed & signed off.

The school have agreed the general public will have access on Saturdays (access via Bethall Mead) after the opening celebrations in January.

115/23 Estates

115.1. Estates - report (Cllr Hutson)

Cllr Hutson reported that he had met with contractors to examine the wet and dry culverts.

Water levels were not too high at most points.

Since then, it has been established have established that most of the wet ditch is on land owned by Hallam and is therefore their responsibility. Hallam have been contacted by the PC.

115.2. Picnic tables / concrete bases: To consider site plan (Cllr Woodford)

RESOLUTION: approve the use plan supplied by Cllr Wooford and to submit it to SC to seek permission to install the tables

115.3. Playground, Outdoor Gym, MUGA, youth shelter:

i) Regular safety inspections – report

No new issues to report

ii) Base covers for the air walker – update

The replacement parts have been delivered to Cllr Coucher.

iii) Reinstatement valuation for MUGA and Tennis Court - report (Cllr Freeman)

No information has been found regarding the contractor who originally installed the MUGA. Cllr Freeman to seek a contractor prepared to provide a quote for replacement values.

115.4. Benches on the village green: To consider site plan (Cllr Woodford)

RESOLUTION: approve the use plan supplied by Cllr Wooford and to submit it to SC to seek permission to install the benches

115.5. Hard path

i) signage – update (Cllr Reeves)

No update

ii) to consider requesting the path is recorded as a formal public right of way

RESOLUTION: to proceed with a request to Crown Estates to dedicate the path as PROW (with the assistance of the SC PROW officer)

115.6. Additional dog/waste bins – update (Cllr Reeves)

No update

115.7. Consider signage to request no fly tipping in drainage ditches (Cllr Coucher)

RESOLUTION: no signs at present but to disseminate requests not to do so via the newsletter

116/23 Village newsletter / information sheet (Cllr Draper-Gammon)

To consider draft layout and content of the information sheet / website information

No update provided

117/23 To consider the Asset and Service Devolution briefing from Somerset Council

RESOLUTION: An evolving situation to be monitored by the PC

118/23 Finance

118.1. Consider grant request from Citizens Advice Somerset

RESOLUTION: to award a donation of £300

118.2. Payments

Clerk	Salary, November & December 2023		£2025.62
Clerk	Expenses and reimbursements, Oct 2023		£17.70
HMRC	Nov & Dec 2023		£170.70
NEST	Nov & Dec 2023		£267.92
SALC	Cllr training		£50.00
Cllr Hutson	Land registry fees reimbursement		£19.95
CAB Somerset	Donation		£300.00
Taunton Royal British Legion	Donation	(1.11.23)	£50.00
Freshair fitness	Base plate covers x 2	(1.11.23)	£79.08

RESOLUTION: to approve the above listed payments

118.3. Receipts

30.10.2023 HMRC VAT refund (Feb 2022-July 2023 inc) £17,591.26

118.4. To note, NALC pay award 2023

RESOLUTION: pay award noted and to be implemented from January payroll, and backdated to 1st April 2023

119/23 Bus shelter (Cllr Coucher)

Replacement bench – update

The order for the bench has been placed with an anticipated lead time of 6-8 weeks

120/23 Cotford St Luke Community Association – report

- S106 has been extended to end of financial year to carry out the kitchen work
- Decision expected on next week regarding awarding work to contractor and request to release s106 funds
- Ideas in progress for extension / improvements out the back

There being no further business, the meeting closed at 20.59