



COTFORD ST LUKE PARISH COUNCIL

The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ www.cotford-st-luke.org.uk

COTFORD ST LUKE PARISH COUNCIL MEETING

To be held on Thursday 19th October 2023, commencing at 19.00 in
the Community Centre

Agenda

Public Speaking

Members of the public may make representations at a meeting in respect of business listed on the agenda.

A question shall not require a response at the meeting nor start a debate on the question.

Speaking time is limited to three minutes per speaker and total public speaking time is limited to 15 minutes.

SC Councillor report

95/23 Apologies

96/23 Declarations of interest

97/23 Minutes and matters arising from the Parish Council Meeting, 21st September 2023

98/23 Police update, September

99/23 Planning applications

- 99.1. Updates on previously considered applications
- 99.2. Tree application received - report
53/23/0004/T. Application to carry out management works to one horse chestnut tree included in Taunton Deane Borough (Bishops Lydeard No.2) Tree Preservation Order 1992 adjacent to 16 Nichol Place, Cotford St. Luke (TD545)
- 99.3. Any planning applications received since agenda publication

100/23 Defibrillators (Cllr Reeves)

- 100.1. Signage – report
- 100.2. Child pack – report

101/23 S106 matters

- 101.1 Art installation - report

102/23 Estates

- 102.1. Estates update - report (Cllr Hutson)
- 102.2. Picnic tables / concrete bases: To consider site plan (Cllr Woodford)
- 102.3. Playground, Outdoor Gym, MUGA, youth shelter:

- i) Regular safety inspections - report
 - ii) To consider purchase of replacement base covers for the air walker
 - iii) Reinstatement valuation for MUGA and Tennis Court - report (Cllr Freeman)
- 102.4. Benches on the village green: To consider site plan (Cllr Woodford)
- 102.5. Hard path: To consider signage in respect of bicycle and pedestrian usage
- 102.6. Additional Dog Bins (Cllr Reeves)
 - i) Somerset Council, emptying costs -report
 - ii) To consider whether to proceed with the purchase of new dog bins and agree installation location(s)

103/23 Village newsletter / information sheet (Cllr Draper-Gammon)

To consider draft layout and content of the information sheet / website information

104/23 Finance

- 104.1. To receive and approve bank reconciliation and financial report to 31st Aug 2023
- 104.2. Remembrance Sunday: approve donation to RBL in lieu of wreath purchase (ref min 89.1)
- 104.3. Payments

Clerk	Salary, October 2023	£1012.81
Clerk	Expenses and reimbursements, Oct 2023	£11.70
HMRC	October 2023	£85.35
NEST	October 2023	£133.96
Somerset Web Services	G-Suite additional user fee	£59.76
Complete Weed Control	Weed control (August 2023)	£787.20
Somerset Council	Maintenance	£1925.95
SALC	Affiliation fee	£599.08
Country Wide	Grounds maintenance	£2558.52
Cllr Hutson	Land Registry fees- reimbursement	£54.85
Microsoft 365	Annual fee (credit card)	£59.99
- 104.4. To consider the addition of more councillors as official bank account signatories to the Unity Account
- 104.5. 23/24 budget preparation: to receive suggestions for 23/24 additional to regular budget lines to assist with budget preparation

105/23 Christmas tree

To consider if this project is to be continued

106/23 Bus shelter (Cllr Coucher)

- 106.1. Removal - report
- 106.2. To consider quote for suggested replacement bench

107/23 Cotford St Luke Community Association - report

Signed

Claire Morrison-Jones

Claire Morrison-Jones, Clerk and RFO 13.10.2023