



COTFORD ST LUKE PARISH COUNCIL

The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ www.cotford-st-luke.org.uk

COTFORD ST LUKE ANNUAL MEETING PARISH COUNCIL MEETING

To be held on Friday 19th May 2023, commencing at 19.15 in
the Community Centre

Agenda

Public Speaking

Members of the public may make representations at a meeting in respect of business listed on the agenda.

A question shall not require a response at the meeting nor start a debate on the question.

Speaking time is limited to three minutes per speaker and total public speaking time is limited to 15 minutes.

SC Councillor report

21/23 Election of a Chairman

22/23 Election of a Vice-Chairman

23/23 Apologies

24/23 Declarations of interest

25/23 Minutes and matters arising from the Parish Council Meeting held on 20th April 2023

26/23 Police update, April

27/23 Vacancies on the council, co-option of new Member

28/23 Councillor Responsibilities for the Municipal Year

28.1. Planning & Parish Plan

28.2. S106 and CIL

28.3. Crown Estates

28.4. Health and Safety

28.5. Events

28.6. Transport

28.7. Youth Issues

29/23 Governance Document Review:

29.1. Review Standing Orders

29.2. Review Financial Regulations

30/23 Planning applications

- 30.1. Consider application 06/23/0011
Erection of a single storey extension to the side of The Cottage, Tithill Lane
- 30.2. Updates on previously considered applications
- 30.3. Any planning applications received since agenda publication

31/23 Finance

- 31.1. Payments
 - Clerk. Salary, May 2023 £1026.38
 - Clerk. Expenses and reimbursements, April 2023 £29.40
 - HMRC. PAYE & NI, May 2023 £94.50
 - NEST. Pension, May 2023 £136.50
 - Mrs J Larcombe. Internal Audit £126.20
 - Cllr S Draper-Gammon. Community Coronation celebration reimbursements £748.26
- 31.2. Receipts
 - Somerset County. Precept £45,745.00
- 31.3 Parish Council Credit card application

32/23 Annual Governance Review 2022/23. Consider Annual Internal Audit Report**33/23 Annual Governance Review 2022/23. Approve the Annual Governance Statement****34/23 Annual Governance Review 2022/23. Approve the Accounting Statement****35/23 Set the dates for the Period for the Exercise of Public Right****36/23 Defibrillators**

- 36.1. Signage
- 36.2. Provision of a child battery pack

37/23 S106 matters (Cllr Reeves)

- 37.1. Allotments
- 37.2. Any other matters connected to s106

38/23 Estates

- 38.1. Essential tree works
- 38.2. Picnic tables / concrete bases
- 38.3. Playground, Outdoor Gym, MUGA, youth shelter:
 - i) Inspections, ownership and insurance
 - ii) matters arising from the regular inspection
- 38.4. Hard path
- 38.5. Any other matters concerning estates not covered by the above items

39/23 Village newsletter**40/23 Christmas tree****41/23 Potential new skate area****42/23 Bus shelter removal and replacement bench**

43/23 Chair's Award for Service to the Community

44/23 Cotford St Luke Community Association

Signed

Claire Morrison-Jones

Claire Morrison-Jones, Clerk and RFO
15.05.23