



COTFORD ST LUKE PARISH COUNCIL

The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ www.cotford-st-luke.org.uk

MINUTES, COTFORD ST LUKE PARISH COUNCIL MEETING

Held on Thursday 16th February 2023, commencing at 19.00 in the Community Centre

(in the format to be presented to the next meeting for approval)

Present:

Cllr Coucher (Chair), Cllr Reeves, Cllr Davies, Cllr Charlton and Cllr Hutson

Clerk: C Morrison-Jones

4 x members of the public were in attendance.

Public Speaking:

- Thank you for new dog waste bins

SCC and SWT Councillor reports:

None

159/22 Apologies

Apologies received from Cllr Woodford and PCSO Henderson and SWT Cllr Hassell

160/22 Declarations of interest

Cllr Reeves -Senior Planning Officer at SWT and a Community Association Member.

Cllr Davies - Chair of the Community Association.

161/22 Minutes and matters arising from the Parish Council Meeting held on 19th January 2023

RESOLUTION: the minutes were adopted unanimously as an accurate record of the meeting

162/22 Vacancies on the council, co-option of a new Member

Cllr L Taylor resigned from the Parish Council on 19th January. SWT have been informed and the required casual vacancy notices displayed. No call for election has been received and the Parish Council is now free to fill the vacancy by co-option.

163/22 Police update, December

PCSO Henderson's report was read out by Cllr Coucher

164/22 Planning applications

164.1. Updates on previously considered applications

164.4.1. Appeal reference APP/W330/W/22/3304839 in regard to application 53/21/0010, Application for Outline Planning with all matters reserved, except for principle means of access.

The appeal has been upheld at the public enquiry.

RESOLUTION: Cllr Reeves to engage with the SWT tree officer to try and get TPOs in place on the row of trees along the road.

- 164.2 Consider application 53/23/0001/T
RESOLUTION: to defer the decision to the SWT tree officer. Cllr Reeves to respond
- 164.3 Any planning applications received since agenda publication
None

165/22 Finance

- 165.1. Approve bank reconciliation, 30th December 2022
The bank resolution dated 30th December 2022 was presented by the clerk showing a balance of £129,688.62.
RESOLUTION: the bank reconciliation was approved
- 165.2. Receive third quarter financial report
RESOLUTION: to receive and note the third quarter financial report
- 165.3. Payments
- | | |
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| Salaries, February 2023 | £1,038.00 |
| NEST, January 2023 | £131.40 |
| C Morrison-Jones. reimbursements, January | £27.69 |
| SALC, councillor training | £40.00 |
| Scribe, accounting software | £366.00 |
| Cotford St Luke PC, Unity Bank account opening transfer | £500.00 |
- RESOLUTION: to pay all invoices detailed above**
- 165.4. Unity bank account application
Unity Trust bank confirmed that they have completed the first phase of the application and have sent on further documents to be completed by councillors.

166/22 S106 updates (Cllr Reeves)

- 166.1. Allotments
The recently approved new development will provide an allotment and community orchard so this may solve the issue of finding a location
- 166.2. Any other matters connected to s106
The appointed artists have deferred the planned community engagement event

167/22 Dog waste bins (Cllr Reeves)

The new bins have now been installed.

168/22 Estates (Cllr Hutson)

Cllr Hutson reported that he and the clerk had recently walked round the village with Countywide to identify additional works required for the year and is awaiting quotes.

- 168.1. Essential tree works
Some trees requiring work have been identified as the responsibility of either SWT, SCC or Crown Estates who have been contacted highlighting the relevant issues.
- 168.2. Loose drain cover, playing fields
This has previously been identified as not SWT, SCC, telecoms, gas or electric. It doesn't appear to lead anywhere and needs making safe.
RESOLUTION: Cllr Charlton to progress
- 168.3. Hard path, Bethell Mead
Work on this won't start before end of March at the earliest
- 168.4. Hedge, footpath/cycle path from The Chapel to Graham Way
Cllr Hutson has written to Crown Estates to inform them that the hedge is encroaching upon the public right of way and needs cutting back.
- 168.5. Picnic benches (Cllr Hutson) and Outdoor table tennis table (Cllr Reeves)
Examples of types of benches have been circulated to councillors for consideration.

168.6. Any other matters concerning estates not covered by the above items

168.6.1 Fallen tree, Bailey's Gate

RESOLUTION: Cllr Hutson to organize removal

168.6.2. The old gates from the Burge Meadow re-fencing still require disposal

169/22 Village newsletter

RESOLUTION: To produce a single newsletter and gauge community response / feedback. Cllr Davies to take the role of editing, consulting with councillors on topics to be covered.

170/22 Consultation Notification – Somerset Council Statement of Community Involvement

The Somerset Councils are currently consulting on a new Statement of Community Involvement (SCI). Consultation is being undertaken between the 1st February and 16th March 2023

<https://someset.inconsult.uk/sci/consultationHome>

RESOLUTION: The Parish Council has concerns that representations to planning committees will be limited to total of 3 mins rather than all interested parties being allowed to speak

171/22 Coronation celebrations

RESOLUTION: Cllr Charlton to research possible activities and report to next meeting

172/22 Potential new skate area (Cllr Woodford)

RESOLUTION: defer to next meeting

173/22 Bus shelter removal and replacement bench (Cllr Charlton)

SWT have previously accepted 50% responsibility for shelter so should be expected to pay for 50% of the removal costs. A s171 license would have to be applied for and searches will need to be carried out to check for underground utilities.

RESOLUTION: Cllr Charlton to investigate potential contractors to progress the removal

174/22 Defibrillators (Cllr Reeves)

RESOLUTION: approve quote for £585 for installation of both defibrillators.

175/22 Cotford St Luke Community Association

- New bin is now out on patio, school caretaker will empty and dispose of contents.
- Inventory has been completed. Last one done in 2013.
- Banking issues still being resolved.
- Extension on spend time for the s106 money for structural improvements until Dec 2023.

176/22 To resolve that due to the confidential and sensitive nature of the business to be transacted in agenda item 177/22, it is to be conducted in confidential session with the public and press excluded.

RESOLUTION: to agree the above

The 4 members of the public left the meeting at this point

177/22 Employment matters

RESOLUTION: That the clerk has completed her probation period satisfactorily. That the Council is willing to support (in conjunction with her other parish councils) the clerk in her working towards the CiLCA qualification.

There being no further business, the meeting closed at 20.22