



COTFORD ST LUKE PARISH COUNCIL

The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ www.cotford-st-luke.org.uk

COTFORD ST LUKE PARISH COUNCIL MEETING

Held on Thursday 19th January 2023, commencing at 19.00 in the
Community Centre

(in the format to be presented to the next meeting for approval)

Present:

Cllr Coucher (Chair), Cllr Reeves, Cllr Davies, Cllr Charlton

Clerk: C Morrison-Jones

No members of the public were in attendance.

Cllr Hassell

Public Speaking

none

SCC and SWT Councillor reports:

SWT Cllr Hassell gave his report to the meeting

Cllr Hassell left the meeting at this point

142/22 Apologies

Apologies of absence received from Cllrs Hutson and Woodford

143/22 Declarations of interest

Two declarations were received from Cllr Reeves; as a Senior Planning Officer at Somerset West and Taunton Council and as a Community Association Member.

Cllr Davies declared an interest as Chair of the Community Association

144/22 Minutes and matters arising from the Parish Council Meeting held on 15th December 2022

RESOLUTION: the minutes were adopted unanimously as an accurate record of the meeting

145/22 Police update, December

PCSO Henderson's report was read out by Cllr Coucher

146/22 Planning applications

146.1. Updates on previously considered applications
None

146.2 Consider applications 53/22/008/T and 53/22/009/T

RESOLUTION: to defer decisions to the tree officer. Cllr Reeves to respond

- 146.3. Any planning applications received since agenda publication
None

147/22 Finance

- 147.1 Payments
- | | |
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| 147.1.1. Salaries, January 2023 | £1038.00 |
| 147.1.2. NEST | £145.96 |
| 147.1.3. C Morrison-Jones. reimbursements, December | £51.56 |
| 147.1.4. Countrywide Grounds Maintenance | £1339.20 |
| 147.1.5. Complete Weed Control | £750.00 |
| 147.1.6. SWT 3 rd quarterly maintenance charges | £679.26 |

RESOLUTION: to pay all invoices detailed above.

- 147.2. Unity bank account application
No update to report

- 147.3. Appointment of an internal auditor

RESOLUTION: to appoint Jill Larcombe as the internal auditor for the PC for 2022/23

148/22 Accounting software package

The clerk updated councillors on her experiences with the 2 software packages previously identified as potentially possible for the PC to use

RESOLUTION: to use SCRIBE as the PC accounting package, enrolling in February 2023

149/22 S106 updates (Cllr Reeves)

- 149.1. Allotments
No update
- 149.2. Any other matters connected to s106
None

150/22 Dog waste bins (Cllr Reeves)

Cllr Reeves reported that he had no update from SWT regarding a possible installation date

151/22 Estates (Cllr Hutson)

- 151.1. Essential tree works
To defer until the next meeting when Cllr Hutson present
- 151.2. Loose drain cover, playing fields
Cllr Charlton offered to investigate the issue and report back to the next meeting
- 151.3. Hard path, Bethell Mead
No update
- 151.4. Picnic benches (Cllr Hutson) and Outdoor table tennis table (Cllr Reeves)
Cllr Reeves had a quote for table tennis tables but not concrete base and ground reinforcement mesh to install them onto; hopeful to obtain these by the next meeting
Consideration also needs to be given to the weight of these items, both in regard to base needed to be laid and the lifting equipment required to allow installation.
Consideration could also be given to installing them on the unused boules court where there is already a hard surface in place
- 151.5. Any other matters concerning estates not covered by the above items
- 151.5.1. Green waste fly tipping in the ditch linking Graham Way and Burge Crescent. The Parish Council has no powers to prevent fly tipping.
RESOLUTION: to issue a communication highlighting the issues and risks surrounding fly tipping green waste
- 151.5.2. Hedge on the footpath/cycle path from The Chapel to Graham Way at

the front of properties in Needhams Patch
Research is required regarding ownership

152/22 Allocation of outstanding Councillor areas of responsibility

RESOLUTION: Cllr Charlton to take responsibility for events

153/22 Potential new skate area

To defer to the next meeting

154/22 Bus shelter removal and replacement bench (Cllr Taylor)

Cllr Charlton offered to take over responsibility

155/22 Signs for pedestrian crossing

Cllr Coucher reported that the signs have been installed

156/22 Consider request for double yellow lines

RESOLUTION: The PC considers it is not minded to actively request lines for several reasons: the parked cars do slow through traffic, the costs involved, resources are not available to police any new restrictions impose, any new restrictions will simply move the issue to another area in the village

157/22 Defibrillators

Quotations for electrical work for installation still required

158/22 Cotford St Luke Community Association

- Bin emptying; maybe approach school to help?
- Equipment disposal; continue with inventory
- Repairs out back done; rendering has been filled & sealed
- Headmaster; to agree dates for joint management group meeting

There being no further business, the meeting closed at 20.53