



COTFORD ST LUKE PARISH COUNCIL

The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ www.cotford-st-luke.org.uk

MINUTES, COTFORD ST LUKE PARISH COUNCIL MEETING

Held on Thursday 20th October 2022, commencing at 19.00 in the
Community Centre

(in the format to be presented to the next meeting for approval)

Present: Cllr Coucher (Chair), Cllr Reeves, Cllr Hutson, Cllr Woodford, Cllr Taylor, Cllr Perrett

Clerk: C Morrison-Jones

1 x member of the public were in attendance.

91/22 Apologies

None

92/22 Declarations of interest

Two declarations were received from Cllr K Reeves; as a Senior Planning Officer at Somerset West and Taunton Council and as a Community Association Member.

One declaration was received from Cllr M Woodford as a Community Association Member

93/22 Minutes and matters arising from the Parish Council Meeting held on 29th September 2022

**RESOLUTION: the minutes were adopted unanimously as an accurate record
of the meeting**

94/22 Vacancy on the council

There is still one vacancy on the Parish Council to be filled by co-option.

The clerk reported that she had received one expression of interest via the website but when trying to respond the email address proved invalid, so a response was not possible

95/22 Police update, September

PCSO Henderson's report was read out by Cllr Coucher

96/22 s106 Public Arts project

96.1.1. To consider the formal appointment of an artist

Cllr Woodford had attended presentations made by three artists to a selection panel and reported back on the merits of each artist who presented

RESOLUTION: to appoint the artists Denman and Gould

96.1.2. To consider and agree artist's contract

Cllrs expressed their concerns regarding the project management and that already deadlines were not being met which has the potential to leave the Parish Council exposed to financial risk if the project proceeds to the next stage of formally engaging an artist.

SWT have offered (subject to formal approval from their Assistant Director) to take back control of the project and therefore remove the financial responsibilities and risks from the PC. SWT

were clear that they would only do this if the community remained engaged with the project and the PC remained a stakeholder in the decision-making processes.

RESOLUTION: to accept the offer of SWT to take back control of the s106 art project and for them to accept all the associated financial liabilities

97/22 Planning applications

97.1.1. Appeal, application 53/21/0010

Cllr Reeves reported that he has sent the PCs representation (objection) to the inspectorate

97.1.2. Application 53/22/0007

Permission was previously given for 30 houses that has lapsed, now asking for 54 some of which would be outside the village boundary

RESOLUTION: Cllr Reeves to respond to SWT on behalf of CSL PC objecting to the application

98/22 Finance

98.1 Payments

493	SWT, 2nd quarter maintenance charges	£1,597.86
494	C Morrison-Jones, clerk services September	£296.58
495	A Taylor, expenses & reimbursements and salary	£734.38
496	C Morrison-Jones, salary October 2022	£786.58
497	HMRC NI and PAYE contributions	£370.25
498	Fresh air fitness outdoor gym	£11,400.00

RESOLUTION: to pay all invoices detailed above.

98.2. Receipts

None

99/22 S106 updates (Cllr Reeves)

99.1. Allotments

Cllr Reeves reported there are still issues regarding a possible site

99.2 Outdoor gym.

The gym installation is now complete

The Post installation safety certificate has been received by the PC and the PCs insurers have been informed and requested to add the equipment to the policy- both in terms of public liability and asset list

The clerk reported that there had been issues with the deposit cheque (payment 489-cheque has now been formally stopped by the PC) so, as agreed in agenda item 98.1, a new cheque will be issued covering both the deposit and the final payment

RESOLUTION: Cllr Reeves was requested to ask SWT if they would add the new equipment to the regular inspections of the play equipment that they already carry out for the PC

RESOLUTION: if there was a shortfall in the allocated CIL funds for the payment of the Outdoor Gym to re allocate some ringfenced CIL youth funds to this project

100/22 Dog waste bins (Cllr Reeves)

Cllr Reeves reported that the following bins will be replaced (free of charge to the PC) by SWT with combined bins:

Graham Way/Dene Road junction

in the layby into village from Bishops Lydeard

by the Chapel

RESOLUTION: To carry out a village survey to ascertain if other locations are appropriate

101/22 Estates (Cllr Hutson)

101.1. Handrail, Baileys Gate

Path - a resident there will be doing the work on the path

Handrail – having checked with the land registry the steps are private property belonging

to the residents so the handrail may turn out not to be PCs responsibility

101.2. Hard path, Bethnal Mead

Work is due to commence in the last week of November

101.3. Fencing, Burge Meadow

Work is due to start within two weeks

101.4. Culvert at back of Memorial Grounds

Currently one quote for the work has been received

SWT met with Cllr Hutson and will provide a quote to clear brambles to allow access to culvert/ditch as well as clearing culvert

Country wide have been requested to do a culvert survey

101.5. Picnic benches, Play Area and Village Green

Concrete appeared to be the preferred medium as harder to vandalise or steal.

Simple Benches (not picnic benches) have been estimated at approx. £500 each if PC bought three. Formal quotes to follow

Cllr Reeves offered to investigate the possibility of a permanent table tennis table (funding for this could potentially be found from Youth reserved funds)

101.6. Any other matters concerning estates not covered by the above items

The grit box by the Co-op on Burge Crescent is half full. The clerk was requested to report to highways to top up

102/22 Bus shelter removal and replacement bench (Cllr Coucher)

Cllr Coucher is not receiving feedback from SWT to his emails. Cllr Taylor offered to take on this project and liaise with SWT

103/22 Signs for pedestrian crossing

Where it goes from 40 -30 mph.

A Caution, Slow Children sign on the lamp post where the speed limit changes from 30 to 40mph is still pending despite having been agreed 2 years ago with

104/22 Defibrillators. Consider the purchase of two new defibrillators

Cllr Reeves had received a quote from Heart Safe for two defibrillators and cabinets at a cost of £4263.60 (+ VAT). To replace the one by shop as is at end of warranty and a new one for by Community Centre. Tony Freeman has indicated that he will be happy to remain as 'defibrillator guardian' for the one by the shop and also take guardianship for the new one by the Community Centre.

The Community Association have indicated that they will offer the PC a donation towards the cost of one of the defibrillators

RESOLUTION: Cllr Reeves to action the purchase the two defibrillators as quoted

105/22 Allocation of outstanding Councillor areas of responsibility

RESOLUTION:

Events – Cllr Perrett

Newsletter – Cllr Taylor

106/22 Remembrance Sunday. Consider the purchase of a wreath

Cllr Hutson offered to represent the Parish Council at the Remembrance Day service to be held on Sunday 13th November

RESOLUTION: to purchase a poppy wreath to be laid at 13th Nov service

107/22 Cotford St Luke Community Association

Cllr Woodford reported the following:

- New bin to be installed soon
- Defibrillator – a donation will be made to the PC

- S106 money extended for another 12 months (for new kitchen & toilets)
- Repairs needed on guttering and render
- Matt Woodford has taken on the hall management role
- Trying to resolve banking issues (adding new signatories is proving difficult)

108/22 To resolve that due to the confidential and sensitive nature of the business to be transacted in agenda item 109/22, it is to be conducted in confidential session with the public and press excluded

RESOLUTION: to agree the above resolution

The member of the public left the meeting at this point

109/22 Pension provision for council employees

RESOLUTION: to enrol the PC with the NEST pension scheme

RESOLUTION: to pay the employers contributions at a rate of 6% of total pay

There being no further business, the meeting closed at 20.23