



COTFORD ST LUKE PARISH COUNCIL

The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ www.cotford-st-luke.org.uk

Councillors are hereby summoned to EXTRAORDINARY MEETING OF COTFORD ST LUKE PARISH COUNCIL

Held on Thursday 7th April 2022 at 18:30 in the Community Centre

DRAFT MINUTES

1/22 Advert for new Clerk and pay scale

The terms for the new Clerk will be the same as the current Clerk, with an additional, optional

Requirement, for experience of using WordPress. Cllr Coucher will liaise with Somerset Association of Local Councils (SALC), who will advertise the vacancy on their web site without charge.

2/22 Interview panel

Cllrs Taylor, Woodford, and Coucher will interview candidates.

3/22 Locum Clerk and RFO

A locum Clerk will be employed to cover the period after Louisa Gillett leaves and before a permanent Clerk is employed. Locums charge between £20 and £25 per hour. Cllr Coucher agreed to contact locums from a list of locums supplied by SALC.

RESOLUTION: to employ a locum Clerk to be paid up to £25 an hour plus expenses.

The meeting ended at 18:45