



COTFORD ST LUKE PARISH COUNCIL

The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ www.cotford-st-luke.org.uk

MEETING OF COTFORD ST LUKE PARISH
Held in the Community Centre on 10th March 2022 at 18:30

DRAFT MINUTES

Present: Cllr Coucher (Chair), Cllr Hutson, Cllr Reeves, Cllr Davies

Cllr Rigby and Cllr Sully and two members of the public were in attendance.

Clerk: Louisa Gillett

167/21 Apologies

Apologies were received and accepted from Cllr Woodford, Cllr Taylor, PCSO Henderson, and Cllr Hassall.

168/21 Declarations of Interest

A declaration was received from Cllr Davies as Acting Chair of the Community Association Management Group. A declaration was received from Cllr Reeves as Senior Planning Officer at Somerset West and Taunton Council.

169/21 Minutes and matters arising from the parish meeting held on 10th February 2022

There were no matters arising. It was noted that the path at Baileys Gate has not been repaired (163/21.3).

Action: Cllr Hutson to follow up.

Proposer: Cllr Davies

RESOLUTION: the minutes were adopted unanimously as an accurate record of the meeting and signed by the Chairman.

170/21 Finance

170.1. 458 Somerset Web Services

Proposer: Cllr Davies

Seconder: Cllr Hutson

170.2. 459 Kingfisher

Proposer: Cllr Reeves

Seconder: Cllr Hutson

170.3. 460 Joe Brannan– to remove broken panels from bus stop

Proposer: Cllr Hutson

Seconder: Cllr Reeves

170.4. 461 Reimburse clerk: HP print cartridges, stamps

Proposer: Cllr Davies

Seconder: Cllr Hutson

RESOLUTION: councillors resolved to make these four payments.

171/21 Proposal

171.1. *Complaint policy 2022* The Complaints policy was circulated prior to the meeting. There were no questions or comments.

Proposed: Cllr Davies

RESOLUTION: councillors adopted the Complaints Policy for 2022/2023.

172/21 Planning applications

- 172.1. *53/21/0010* The application for the Hallam development has been re-submitted with amendments. The parish council has already objected to the proposed development, and the amendments do not address these and other objections. The parish council maintains its objection to the application.

173/21 S106 update

- 173.1. *Community Hall Fund* An Expression of Interest has been submitted to SWT for refurbishing the interior of the hall. Building contractors are busy and none consulted could finish the proposed work before the expenditure deadline of June 2022. Cllr Davies asked SWT to extend the expenditure deadline until December 2022. This has been agreed.
- 173.2. *Arts Fund* SWT has asked for photographs of the ironwork bridge and benches under consideration for installation in the village. The ironwork bridge will replace the disintegrating bridge over the culvert on Burge Meadow, and the benches are in response to the request to install more outdoor seating areas. If approved by SWT, the parish council will commission the bridge and the benches, leaving an estimated £15k in the arts fund. Parish councillors will meet with the SWT Arts consultant to discuss ideas for the remaining funds, which must be spent on art projects, by December 2022.

Action: LG to arrange a joint meeting.

174/21 Village projects NOT DISCUSSED

175/21 Estates

- 175.1. *Path from Bethell Mead to Burges Meadow* The Parish Council has allocated £40k to grounds management and maintenance (107/21). The cheapest estimate for the path is £30k. Parish Council procurement is subject to the requirements in s. 135 of the Local Government Act 1972 ("the 1972 Act") and the Public Contracts Regulations 2015 ("the 2015 Regulations"), which state that contracts over £25k must be put out to tender. The project will be paid for from Community Infrastructure Levy (CIL).

Action: LG to post the contract on Contracts Finder (gov.org).

- 175.2. *Adult outdoor exercise equipment* £10k has been allocated to the purchase and installation of 7 pieces of adult outdoor exercise equipment. FreshAir fitness has quoted £10k to do this. The equipment will be installed on the playing field below the children's play equipment. The project will be paid for from CIL. SWT will inspect the equipment as part of their inspection of children's equipment.

Action: LG to procure equipment/installation from FreshAir fitness.

- 175.3. *Airband* Cllr Hutson contacted Airband to ask questions on behalf of residents, about the pole being installed in the village. He was told that planning permission is not required for the @ 7m pole to be installed, and that Airband will notify residents after it has been done (consultation is not required).

- 175.4. *Path at Baileys Gate* See 169/21. Residents have asked for a handrail to be installed; their written permission will be obtained before finding a contractor to do the work.

Action: Cllr Hutson.

- 175.5. *Weed control in the village* The PC has received an estimate for an annual schedule of weed control in the village using alternatives to glyphosate. This was requested as a comparison to purchasing a weed brusher. The schedule offers staged weed control with two different types of non-glyphosate weed killer, and manual and machine clearing. This would cost @ £20k per annum, as opposed to £3000 if glyphosate is used. The parish council cannot afford to pay this from precept, but it has a responsibility to control and maintain weed growth in the village. Cllr Rigby and Cllr Sully were asked to consult SWT and SCC for advice.

- 175.6. *Fencing at Burge Meadow* The existing fencing at Burge Meadow is broken and is a health and safety hazard. An estimate to clear and remove the broken fencing and to replace it with similar post and rails is £4900. A cheaper option is to use 'kick' fencing, which would also prevent cars from

parking on the meadow and give access to SWT for mowing.

Action: Cllr Hutson to investigate.

176/21 Community matters

- 176.1. *Bus stop vandalism* The PC has paid to have the broken Perspex panels removed from the bus stop. It will not be paying to have them replaced. Residents will be consulted on whether to remove the remaining infrastructure; it is not known how many people use the bus stop as shelter and to sit when waiting for a bus. The shelter continues to be used for anti-social behaviour. Residents will be consulted on Facebook and a sign will be posted on the bus stop asking for feedback by mid-April. The police will also be consulted. SWT, the owners of the bus stop, will be asked to take action based on the feedback received from residents and the police.

Action: Cllr Coucher

Cllr Rigby and Cllr Sully left the meeting.

177/21 Police update February 2022

The police report was circulated prior to the meeting. There were not comments or questions.

178/21 Cotford St Luke Community Association

Cllr Davies spoke to this item.

- The Treasurer of the Community Hall has resigned. They are looking for a replacement Treasurer.
- An application for the role of Booking Clerk has been received.
- St Lukes Centre would like to use the storage container.
- Cllr Davies is collaborating with the school to produce countryside design panels to hang in the centre.
- There are plans for the interior walls to be repainted, excluding the main meeting room, due to planned renovation work (173.1).

The meeting ended at 20.06

Signed

Dated