



## COTFORD ST LUKE PARISH COUNCIL

*The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ* [www.cotford-st-luke.org.uk](http://www.cotford-st-luke.org.uk)

### MEETING OF COTFORD ST LUKE PARISH

**To be held in the Community Centre on 11<sup>th</sup> November 2021 at 18:30**

At 18:15 there will be a 15-minute session for members of the public to make comments and ask questions of the councillors. Comments and questions are limited to three minutes per speaker.

#### MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING

Members of the public are reminded that the Parish Council has a duty to consider the following matters in the exercise of any of its functions; Equal Opportunities (race, gender, age, sexual orientation, marital status and any disability), Crime and Order, Health & Safety and Human Rights. It is expected that Council Members will read the agenda and papers attached prior to the meeting.

### AGENDA

|               |                                                                                       |                   |
|---------------|---------------------------------------------------------------------------------------|-------------------|
| <b>117/21</b> | <b>Apologies</b>                                                                      | Chair             |
| <b>118/21</b> | <b>Declarations of Interest</b>                                                       | Chair             |
| <b>119/21</b> | <b>Matters arising from the parish meeting of 14<sup>th</sup> October 2021</b>        | Chair             |
| <b>120/21</b> | <b>Approval of minutes of the parish meeting held on 14<sup>th</sup> October 2021</b> | Chair             |
| <b>121/21</b> | <b>Finance</b>                                                                        |                   |
| 121/21.1      | Reminder: procedure for paying invoices                                               | Chair             |
| 121/21.2      | Complaint to HSBC                                                                     | Clerk             |
| 121/21.3      | Payments                                                                              |                   |
| 121/21.3.1    | Countrywide Maintenance £1243.22                                                      |                   |
| 121/21.3.2    | Countrywide Maintenance turfing £599.28                                               |                   |
| 121/21.3.3    | Clerk £50.00 for Know How back up and £210.60 for tennis court keys                   |                   |
| 121/21.3.4    | SCC: payment to school for Early Years project £1350                                  |                   |
| 121/21.4      | PROPOSAL: Purchase of Scribe accounting software                                      |                   |
| <b>122/21</b> | <b>Planning applications</b>                                                          | Cllr Reeves       |
| <b>123/21</b> | <b>S106 update</b>                                                                    |                   |
| <b>124/21</b> | <b>Village projects</b>                                                               |                   |
| 124/21.1      | Pedestrian crossing                                                                   | Cllr Coucher      |
| <b>125/21</b> | <b>Estates</b>                                                                        |                   |
| 125/21.1      | Estate report                                                                         | Cllr Hutson       |
| 125/21.2      | Parish Council insurance & un-contracted grounds maintenance                          | Clerk             |
| <b>126/21</b> | <b>Community matters</b>                                                              |                   |
| 126/21.1      | Young people's questionnaire: results                                                 | Cllr Woodford     |
| <b>127/21</b> | <b>Police update October 2021</b>                                                     | PCSO<br>Henderson |
| <b>128/21</b> | <b>Cotford St Luke Community Association</b>                                          | Cllr Davies       |
| 128/21.1      | Financial report                                                                      |                   |

**Signed**

**Louisa Gillett, Clerk and RFO 5/11/2021**