



COTFORD ST LUKE PARISH COUNCIL

The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ www.cotford-st-luke.org.uk

COTFORD ST LUKE PARISH COUNCIL MEETING

Held in the Community Centre on 10th June 2021 at 18:30

MINUTES

Present: Cllr Adrian Coucher (Chair), Cllr Hutson, Cllr Woodford, Cllr Lisa Davies, Cllr Perrett, Cllr Pete Davies

There were two members of the public in attendance.

Clerk: Louisa Gillett

36/21 Apologies

Apologies received from Cllr Reeves were accepted by the councillors.

37/21 Declarations of Interest

A declaration was received from Cllr Pete Davies as Acting Chair of the Community Association Management Group.

38/21 Matters arising from parish meeting of 6th May 2021

There were no matters arising.

39/21 Approval and signature of minutes of meeting of 6th May 2021

Proposer: Cllr Perrett

Seconder: Cllr Woodford

Resolution to adopt the minutes as an accurate record of the meeting.

The minutes were signed by the Chairman.

40/21 Questions from the public

A member of the public wanted to know what the PC is doing to stop residents mowing verges which contain daffodils, and hedges being cut between March and August. It is difficult to prevent people from carrying out grounds' maintenance around their houses, and the work they do is often welcomed by other residents, although the land does not belong to them. SWTC did not mow the verges in May because of 'no mow May' and residents are divided over the resulting overgrown grass. The situation is further complicated by not knowing who is responsible for maintenance of different parts of the village. Since SWTC ceased to maintain some of the areas in January 2021, the PC is endeavouring to maintain the remaining areas within the existing budget. The PC is drawing up a map of maintenance responsibilities and an annual maintenance timetable will be added to the agenda of the Steering Group.

Action: Cllr Hutson will organise mowing of Grenville View.

41/21 Community matters

41/21.1 Rights of way and paths

- 41/21.1.1 Proposal for a permissive path. An application has been made to SWTC for permission to remove two sections of hedgerow to create entrances to the path across the field. When permission has been received, Cllr Reeves and Steve Speck will obtain estimates for the work.

- 41/21.1.2 Vandalism. One of the information signs installed on the footpaths across Mr Paynes land was damaged and left on the ground. It has been repaired and replaced.
- 41/21.2 Update on activities and projects for children and young people.
- 41/21.2.1 Questionnaire for young people. Young Somerset has produced a questionnaire for young people in the village. The questionnaire will be accessed via QR code, which will be printed in the newsletter and on posters to be put up around the village and handed out at the school and St Lukes Centre. The hot chocolate and pizza evening at St Lukes is proving popular, and the church has started fundraising to employ a Youth Worker. The questionnaire responses will feed into the Steering Group.
- 41/21.2.2 There will be a litter pick on Saturday which young people have been invited to join. SWTC will collect the litter for disposal.

42/21 Village Plan

42/21.1 Draft questionnaire

A draft of the questionnaire for residents was circulated prior to the meeting. The aim of the questionnaire is for residents to put forward their views and opinions to develop a Village Plan. All ideas will be considered, with fundraising as an option for more expensive projects. Once the questionnaire has been finalised by the councillors it will be printed in the newsletter which will be distributed to all the houses in Cotford. The results of the questionnaire will be discussed by the Steering Group and included in the Village Plan.

43/21 Update from the Media and Communications Working Party

The newsletter will be distributed at the end of June, and the Steering Group plans to meet face to face in August.

44/21 Update on estates

A report was circulated prior to the meeting. There were no questions.

- 44/21.1 Weed control in the village. The PC has been investigating weed control methods. The most commonly used methods in the village environment are herbicide or manual removal. A recent development used by some of the larger councils in England is Foamstream. It is an expensive method of weed control, currently beyond the budget of the PC. Cllr Hutson offered to organise a demonstration of the Foamstream method. Spraying with herbicide has been put on hold, but the councillors are aware that weeds must be removed from the kerbs and pavements to prevent damage, to keep the village tidy and to keep the walkways clear. The Clerk was asked to find out why the verges had turned brown after being sprayed.

Action: Clerk.

45/21 SCC Councillor: update by Mike Rigby

A report was received after the meeting which was posted on the CSL PC Facebook page.

46/21 SW&T Councillor: update by John Hassall

No report received.

47/21 Police update for May 2021

A report was circulated prior to the meeting. There were no questions. There have been some requests on Facebook for police information to be made publicly available sooner than once a month.

48/21 Cotford St Luke Community Association

- 48/21.1 Financial statement. The financial report was circulated prior to the meeting. There were no questions.
- 48/21.2 Report. The painting and decorating, the guttering, and the acoustics are finished, and there is a new name sign outside the Community Hall. The hall booking system is being tested and will be running on the CSL PC web site soon. Cllr Davies is getting a quote for painting the inside of the meeting room. Some of the meeting room panels will be decorated with old photos of the village.

49/21 Finance

The internal audit is finished but the cheque book had not been returned prior to the meeting. The payments and vouchers were proposed at the meeting, the cheques will be signed next week.

49/21.1 Payments.

49/21.1.1	CSL 421 HMRC – PAYE & NI	£722.39	
	Proposed by Cllr Lisa Davies		
	Seconded by Cllr Woodford		
49/21.1.2	CSL 422 Fortitude – BIRD BOXES	£150.00	
	Proposed by Cllr Perrett		
	Seconded by Cllr Woodford		
49/21.1.3	CSL 423 Countrywide Maintenance	£ 2251.20	The invoice for this payment was not itemised and could not be paid.
49/21.1.4	CSL 424 Community Centre	£14,380.00	
	Proposed by Cllr Lisa Davies		
	Seconded by Cllr Woodford		

RESOLUTION: To pay HMRC, Fortitude and the Community Centre.

50/21 S106 update

50/21.1	Installation of Play equipment estimate is £1500 available balance from S106 is £844. The Play Panel is the cheapest piece of equipment available, and it can be installed by SWTC. The S106 funds of £844 must be used by June 2022 and there are no more funds for play equipment available. The Clerk recommended that the PC contributes £650 towards the purchase and installation of a play panel. Proposed by Cllr Woodford Seconded by Cllr Lisa Davies		
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RESOLUTION: To contribute £650 from the General Reserve towards the purchase of play equipment.

51/21 Planning

There were no planning matters.

The meeting ended at 19:40

The next meeting will be held on 14th July at 18:30 in the large room of the Community Hall. Members of the public are asked to email their questions prior to the meeting due to COVID 19 meeting arrangements.

Signed

Dated