



COTFORD ST LUKE PARISH COUNCIL

The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ www.cotford-st-luke.org.uk

COTFORD ST LUKE PARISH COUNCIL MEETING

Held virtually on ZOOM on Thursday 14th January at 18:30

MINUTES

Present: Cllr Adrian Coucher (Chair), Cllr Pete Davies, Cllr Tony Perrett (Vice-Chair), Cllr Lisa Davies, Cllr Matt Woodford, Cllr Kevin Hutson, Cllr Kieran Reeves

Clerk: Louisa Gillett

One member of the public was in attendance.

120/20 Apologies

121/20 Declarations of Interest

A declaration was received from Cllr Pete Davies as Acting Chair of the Community Association Management Group.

122/20 Matters arising from PC meeting of 10th December 2020

- 122/20.1 Item 107/20 Cllr Lisa Davies has interviewed Richard Payne as part of a series of interviews focusing on members of the Cotford community. The interview will be added to the CSL PC Facebook page.
- 122/20.2 Item 110/20 The Community Speedwatch scheme will be organised by Cllr Woodford.

123/20 Approval and signature of minutes of meeting of 10th December 2020

The minutes were adopted as an accurate record of the meeting, to be signed by the Chair at a future date.

124/20 Questions from the public (up to 15 minutes)

Steve Speck, the Paths Officer reported on a meeting with local farmer Richard Payne. Mr Payne is keen to encourage people to use the rights of way but is frustrated at the level of misuse; crop yield has been reduced due to the paths being widened by walkers. They discussed educating and engaging the community and came up with several ideas. Mr Payne will enhance the farm infrastructure and may hold an open day later in the year. He will produce leaflets about the farm with maps showing the footpaths and a Do's and Don't's notice to be displayed at the three footpath entrances to his land. It will cost £200 for three wooden noticeboards.

RESOLUTION: CSL PC will purchase the noticeboards.

125/20 Community matters

- 125/20.1 *Update on parking.* PCSO Henderson has confirmed that parking tickets will be given to anybody seen breaking parking laws. There will be a 'sensible parking' drive on CSL PC Facebook page.
- 125/20.2 *Litter in the village.* Walkers are reporting an increase in litter on the roads, pavements and paths around the village. The PC will purchase some litter pickers to lend to walkers who would like to collect rubbish as they walk. The PC will investigate rubbish recycling options.

ACTION: Cllr Woodford to look into setting up a recycling area in the village.

RESOLUTION: CSL PC to purchase litter pickers and heavy duty bin bags for litter picking.

126/20 Update from the Media and Communications Working Party

The village Facebook page has 296 followers.

127/20 Update on CSL estates

Cllr Hutson spoke to his report that had been previously circulated. There are dead trees in the village that may pose health and safety risks and should be removed. Responsibility for doing this cannot be established; CSL residents have reported the issues to SCC/SWTC Report a Problem web site pages, only to be told the trees are not their respective responsibility. However, the map given to the PC by SWTC shows the trees are their responsibility. Due to the urgency of the situation, it was decided that CSL PC will serve SWTC with a Notice of Intent to pay for the trees to be removed and will reclaim the cost for doing the work. SWTC has sent an estimate for repairing the bus shelter. LG will forward to Cllr Hutson.

128/20 SCC Councillor: update by Mike Rigby

129/20 SW&T Councillor: update by John Hassall

130/20 Police update for December 2020

The police report had been circulated previously. There were no questions.

131/20 Cotford St Luke Community Association

Cllr Pete Davies reported that the Community Association has received two more grants to support the centre while closed due to COVID 19 restrictions. Repairs are required on the exterior of the building. Cllr Davies will obtain an estimate and forward it to the Clerk.

132/20 Finance

132/20.1 Quarterly report. The report was circulated prior to the meeting. There were no questions.

132/20.2 Payments

132/20.2.1	CSL 365 Citizens Advice Bureau	£125.00
132/20.2.2	CSL 396 SLCC	£130.00
132/20.2.3	CSL 397 Countrywide	£162.00
132/20.2.4	CSL 398 Kingfisher	£480.00
132/20.2.5	CSL 399 Cllr Lisa Davies	£35.31

RESOLUTION: The councillors resolved to make these payments.

133/20 Proposals

133/20.1 Safeguarding policy and appointment of a Safeguarding Officer. The Safeguarding Policy was circulated prior to the meeting. It will be posted on the CSL PC web site.

RESOLUTION: To adopt the CSL Safeguarding Policy and to appoint Cllr Adrian Coucher as the Safeguarding Officer.

133/20.2 Precept application 2021/2022. The application was circulated prior to the meeting.

RESOLUTION: To adopt the Precept for 2021/2022.

134/20 S106 projects.

134/20.1 Fund for arts projects. This is being managed by Cllr Lisa Davies and will be proposed at the February meeting.

134/20.2 Fund for the Community Hall. This is being managed by Cllr Pete Davies. There are proposals for improving the acoustics of the hall; adding skylights to the main meeting room; purchasing audio visual equipment; creating a community garden; outdoor seating; and fencing.

Estimates have been obtained for improving the acoustics and the Clerk will make an application to SWTC to draw down funds for this work. It was decided that audio visual equipment cannot be purchased under S106 criteria and will therefore be hired as and when it is needed. A community garden is likely to be popular but should be developed by those who would like to be involved in the project. The Clerk will contact all those who expressed an interest in allotments to find out if they are interested in being involved in the community garden.

134/20.3 Fund for play areas. The Clerk is waiting to hear from SWTC regarding collaboration to improve the children's play areas.

135/20 Planning

Cllr Reeves has taken on the responsibility of managing planning work in the village.

The meeting ended at 8pm

Signed

Dated