



## **COTFORD ST LUKE PARISH COUNCIL**

*The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ [www.cotford-st-luke.org.uk](http://www.cotford-st-luke.org.uk)*

### **COTFORD ST LUKE PARISH COUNCIL MEETING**

Held virtually on ZOOM on Thursday 8<sup>th</sup> October 2020 at 18:30

#### **MINUTES**

Present: Cllr Coucher, Cllr Woodford, Cllr Lisa Davies, Cllr Hutson, Cllr Perrett

There were six members of the public at the meeting.

Clerk: Louisa Gillett

#### **69/20 Apologies**

Apologies were accepted from Cllr Pete Davies.

#### **70/20 Declarations of Interest**

None declared.

#### **71/20 Matters arising from PC meeting of 10<sup>th</sup> September 2020**

Item 59.20.2 Web site page for reporting issues. This has not been done. Cllr Lisa Davies asked the Clerk to send her links for reporting issues to other bodies.

#### **72/20 Approval and signature of minutes of meeting of 10<sup>th</sup> September 2020**

The minutes were adopted as an accurate record of the meeting, to be signed by the Vice Chair at a future date.

#### **73/20 Questions from the public (up to 15 minutes)**

There were no questions.

#### **74/20 Resignation of Counsellor Beaufoy**

Cllr Beaufoy submitted her resignation in writing to the Parish Council prior to the meeting. Her email was circulated with the meeting papers. The Clerk will advertise the vacancy.

#### **75/20 Election of Vice-Chair to the Parish Council**

Cllr Perrett was nominated as Vice-Chair to the Parish Council.

Proposer: Cllr Coucher

Seconder: Cllr Lisa Davies

**RESOLUTION: Cllr Perrett was elected as Vice-Chair.**

#### **76/20 Community matters**

- 76/20.1 Halloween party for children. Two members of the public spoke to this item. They have organised an event in the village to celebrate Halloween and have carried out a COVID compliant risk assessment. The event will be advertised on social media and will include guidance on social distancing and other measures for compliance. A poster will be produced to advertise the event which will be sent to the Clerk and the PCSO for information and distribution.

**Chairman Adrian Coucher** [cllrcoucher@cotford-st-luke.org.uk](mailto:cllrcoucher@cotford-st-luke.org.uk)

**Clerk & Responsible Financial Officer Louisa Gillett** [clerk@cotford-st-luke.org.uk](mailto:clerk@cotford-st-luke.org.uk) tel: 07531898272

**77/20 Update from the Media and Communications Working Party**

Cllr Lisa Davies spoke to this item. Followers of the village Facebook page have increased to 203. The web site will be updated by Cllr Pete Davies.

**78/20 Update on estates**

A report on the estate was circulated prior to the meeting. There were no questions.

**79/20 SCC Councillor: update by Mike Rigby**

A report was not received.

**80/20 SW&T Councillor: update by John Hassall**

A report was not received.

**81/20 Police update for September 2020**

A report on the estate was circulated prior to the meeting. It has been posted on the village Facebook page.

**82/20 Cotford St Luke Community Association**

Cllr Pete Davies was not at the meeting and there was no update on this item.

**83/20 Finance**

**83/20.1 Payments**

|           |                             |         |
|-----------|-----------------------------|---------|
| 83/20.1.1 | CSL 387 HMRC                | £987.00 |
| 83/20.1.2 | CSL 388 Clerk reimbursement | £297.80 |
| 83/20.1.3 | CSL 389 Narke Design        | £120.00 |

**RESOLUTION: The councillors resolved to make these payments.**

**84/20 Expenditure of S106 funds: update**

The sub-group of councillors met and discussed this item. A short-list of ideas has been agreed and estimates are being obtained, after which the group will meet to plan consultation with the parishioners.

**85/20 Proposals**

85/20.1 Bus stop refurbishment. Two estimates have been received for refurbishing the bus stop next to the school. There is concern that there will be repeat vandalism after refurbishment and the councillors discussed ways of preventing this happening. A plaque will be erected stating that the parish council carried out the refurbishment and there will be a competition open to parishioners to produce a design to be encapsulated in the Perspex panels. It is hoped community involvement in the project will discourage vandalism.

**86/20 Planning**

Dene Barton has submitted an application to install a hydro pool. There were no objections to this application. Cllr Woodford will attend a training day on planning and a link to the SWTC planning page will be added to the CSL PC web site.

**The meeting ended at 19:31**

**Signed:**

**Dated:**