



COTFORD ST LUKE PARISH COUNCIL

The Community Centre, Bethell Mead, Cotford St Luke, Taunton TA4 1HZ www.cotford-st-luke.org.uk

COTFORD ST LUKE PARISH COUNCIL MEETING

To be held virtually on Skype on Thursday 16th April 2020 at 7.30pm

PUBLIC AGENDA

- 13/20 Apologies** Chair
- 14/20 Declarations of Interest** Chair
- 15/20 Matters arising from PC meeting of 16th April 2020** Chair
- 16/20 Approval and signature of minutes of meeting of 16th April 2020** Chair
- 17/20 Questions from the public (up to 15 minutes)**
- 18/20 Community matters** Chair
- 18/20.1 Cotford Corners Green Waste Disposal Proposal
- 18/20.1.1 Do you agree with the proposal for a green waste disposal facility?
- 18/20.1.2 Do you agree the PC will pay for the purchase of the shed like structure and the cost of the groundwork?
- 18/20.1.3 Do you agree the PC will pay SW&T to collect the green waste? (although Helen thought this might be free of charge - I will be asking Helen Philips of SW&T)
- 19/20 Update from the Media and Communications Working Party** Cllr Beaufoy
- 20/20 SCC Councillor: update by Mike Rigby**
- 21/20 SW&T Councillor: update by John Hassall**
- 22/20 Police update for April 2020** Clerk
- 23/20 Cotford St Luke Community Association** Cllr Davies
- 24/20 Proposals** Chair
- 24/20.1 Standing Orders 2020/2021
- 24/20.2 Financial Regulations 2020/2021
- 24/20.3 Privacy Notice 2020/2021
- 24/20.4 Grievance Policy 2020/2021
- 24/20.5 Dispensation for Disclosable Pecuniary Interest (updated) 2019/2023
- 24/20.6 Purchase of ZOOM for parish council virtual meetings
- 24/20.7 Cost of audit training for clerk
- 25/20 Finance** Clerk
- 25/20.1 Financial report 2019/2020
- 25/20.2 May payments

Chairman Adrian Coucher cllrcoucher@cotford-st-luke.org.uk

Clerk & Responsible Financial Officer Louisa Gillett clerk@cotford-st-luke.org.uk tel: 07531898272

25/20.2.1	CSL 371 Payroll Specialists for payroll services 20/21	£374.40
25/20.2.2	CSL 372 SW&T Electoral fee 2019	£100.00
25/20.2.3	CSL 373 HMRC PAYE/NI CLERK FINAL QUARTER 2019/20	£119.00
25/20.2.4	CSL 374 ZURICH MUNICIPAL INSURANCE 2020/21	£1534.00
25/20.2.5	CSL 375 INFORMATION COMMISSIONER DP FEE	£40.00
25/20.2.6	CSL 376 COOMBER SECURITY SYSTEMS INT. ALARM	£293.63
25/20.2.7	CSL 377 CLERK EXPENSES	£137.10

26/20 Planning

Cllr Woodford

26/20.1 Case Ref: 53/20/0005 Chapel change of use

MEMBERS OF THE PUBLIC & PRESS

The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 came into force on 4th April with regulations for holding parish council meetings remotely. The press and public are invited to join virtual meetings. To do so, you will need a computer or smart phone, and you will need to download Skype. If you would like to join the meeting, please send an email to the Clerk by Wednesday 13th May; after which you will be sent a link to join the meeting (clerk@cotford-st-luke.org.uk). If you need help to set up Skype, please telephone the Clerk on 07531 898272 by Tuesday 12th; I will do my best to help you connect.